



**M i n u t e s**  
of the  
**Emergency Services**  
**Finance & Administration**  
**Community Services**  
**Operations**  
**Committees of Council**  
Monday, December 7, 2009  
3:30 p.m.  
City Council Chambers

**Action**

**PRESENT:** Mayor Compton  
Councillor W. Cuthbert  
Councillor C. Drinkwater  
Councillor D. McCann  
Councillor R. McMillan  
Councillor J. Parson  
Councillor C. Van Walleghem  
B. Preisntanz, CAO  
R. Perchuk, Operations Manager  
W. Brinkman, Emergency Services Manager  
K. Brown, Finance & Administration Manager  
C. Neil, Recreation Services Manager  
S. McDowall, HR Manager  
J. McMillin, City Clerk

**Emergency Services Committee Minutes**

**A. Public information Notices**

N/A

**B. Declaration of Pecuniary Interest &  
the General Nature Thereof**

- 1) On Today's Agenda  
2) From a Meeting at which a Member was not in Attendance  
There were none declared.

**C. Confirmation of Standing Committee Minutes  
November 16/09**

**Moved by R. McMillan, Seconded by J. Parson & Carried:-**  
THAT the Minutes of the last regular meetings of the Regular Standing

Committee meetings held Monday, November 16, 2009 be confirmed as written and filed.

**D. Standing Committee Deputations:-**

**N/A**

**E. Reports:**

**1. Pumper Replacement – Approved 2009 Capital Budget**

**Recommendation:**

**That** the Council of the City of Kenora hereby approves the acquisition of one (1) Pumper Fire Apparatus as supplied by Fort Garry Fire Trucks in the amount of \$414,012.00 plus applicable taxes; and

**That** Council hereby directs Administration to update the draft 2010 Capital Plan to carry forward the purchase of this pumper from 2009, with the additional costs of \$39,012 plus net impact of applicable taxes to be funded from the Provincial Government's Fire Service Grant.

**Recommendation approved.**

**Other Business:**

**Fire Hall – Update**

Chief Brinkman advised the construction is about 70% out of the ground in terms of concrete and foundation. Minutes of recent meetings will be circulated shortly, with the next meeting to be held December 16, 2009. Chief Brinkman would be pleased to take anyone on a tour of the site, feel free to get in touch with him.

**Kenricia Hotel – Update**

Chief Brinkman advised of the status on the Kenricia whereby there is currently no heat, the pipes have frozen and the sprinkler system was activated and water seeped into the lower level businesses, which has resulted in the wiring and distribution system being compromised so the power was terminated to the building last Friday. Chief Brinkman indicated the building is a significant and immediate threat to the downtown area due to its size and location. For the time being, 'Asiana' has relocated to a temporary location on Second Street South. The Chief has made arrangements to have the building boarded up to keep people out and costs to the City associated with that work should be reimbursed, noting the City has no obligation or liability issues as a result of this action.

**Next Meeting:**

- **Monday, January 11, 2010.**

**JMcMillin**



## Finance & Administration Committee Minutes

December 7, 2009 at 3:46 p.m.

### A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its December 14 meeting:-

- To amend its 2009 Operating and Capital Budget to authorize severances to former Kenora Police Service employees totaling \$1,485,867.11.

### B. Declaration of Pecuniary Interest & the General Nature Thereof

#### 1) On Today's Agenda

#### 2) From a Meeting at which a Member was not in Attendance

Councillor Van Walleghem advised he has a Declaration of Pecuniary Interest on Item #15 on today's agenda as it relates to a matter pertaining to AbitibiBowater Pensions and he receives a pension from AbitibiBowater.

### C. Reports:

#### 1. 2010 Standing Committee/Council Meeting Schedule

##### Recommendation:

**That** Council hereby adopts the 2010 Standing Committee and Council Meeting Schedule attached to the December 7 report of the City Clerk.

**Recommendation approved.**

JMcMillin

#### 2. Forum for Young Canadians (Councillor McMillan)

Councillor McMillan will check with the School Boards to determine if they have received this information. It was noted there is no direct cost to the City but there would be a cost to the youth that participated in the forum.

Committee agreed that Councillor McMillan contact both School Boards to make them aware of this program and if they would like to receive the information.

**This item can be removed from the Agenda.**

JMcMillin

#### 3. City of Kenora Accessibility Policy

##### Recommendation:

**That** Council hereby gives three readings to a by-law authorizing the new City of Kenora Accessibility Policy #AD-04-01.

**Recommendation approved** (resolution and by-law).

**JMcMillin/  
HKasprick**

**The wording of the policy is to be reviewed to change the passive wording.**

**SMcDowall**

**4. Appointments to D of K Kenora Home for the Aged**

**Recommendation:**

**That** the following be re-appointed to the District of Kenora Home for the Aged (Pinecrest) to represent Area 1 on the Board of Management, with a term to expire November 30, 2012:-

**William McLean  
Dr. Peter Delamere**

**Recommendation approved.**

**JMcMillin**

**5. Banking Services Proposal**

**Recommendation:**

**That** Council hereby appoints TD Canada Trust as the successful proposal for the City of Kenora banking services for the period 1 December 2009 through 31 December 2014, with an option to renew the proposal for an additional five year term.

**Recommendation approved.**

**JMcMillin**

**6. Monthly Financial Statements – October/09**

**Recommendation:**

**That** Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at October 31, 2009.

**Recommendation approved.**

**JMcMillin**

**7. Annual K.D.M.A. Conference – Attendance**

**Recommendation:**

**That** authorization be hereby given for a total of four (4) Members of Council to attend the 69<sup>th</sup> Annual KDMA Conference taking place in Ear Falls, ON February, 2010, and

**That** all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby approved.

As not many Members are available to attend, it was agreed to change the number of attendees up to two (2).

**Amended Recommendation:**

**Recommendation:**

**That** authorization be hereby given for up to two (2) Members of Council to attend the 69<sup>th</sup> Annual KDMA Conference taking place in Ear Falls, ON February, 2010, and

**That** all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby approved.

**Recommendation approved as amended.**

**JMcMillin**

**8. K.D.S.B. – Affordable Housing Program – 2009 Extension**

Committee agreed to extend an invitation to meet with KDSB prior to the Committee Meetings on Monday, January 11, 2010. Councillor McMillan will contact KDSB and confirm with the Clerk.

**Councillor  
McMillan**

**HOLD**

**9. Paterson Medical Centre – Loan Advance**

**Recommendation:**

**That** Council of the City of Kenora hereby authorizes a cumulative loan advance of \$3,377,000.00 to the Kenora Health Care Centre Corporation in accordance with the terms and conditions of Bylaw Number 37-2009 based on the following interim advances:

1. \$65,000.00 effective March 03, 2009
2. \$75,000.00 effective April 22, 2009
3. \$100,000.00 effective May 19, 2009
4. \$210,000.00 effective June 09, 2009
5. \$500,000.00 effective July 08, 2009
6. \$500,000.00 effective August 04, 2009
7. \$10,000.0 effective August 31, 2009
8. \$365,000.00 effective September 10, 2009
9. \$487,000.00 effective October 13, 2009
10. \$655,000.00 effective November 06, 2009
11. \$410,000.00 effective December 04, 2009

**Recommendation approved.**

**JMcMillin**

**10. Kenora Police Services – Severance Payments**

**Recommendation:**

**That** Council hereby approves combined severances for former employees of the Kenora Police Service in accordance with the entitlements as set out in both the current collective agreement and/or employment related contracts and as approved by the Police Services Board representing total severance payouts as follows:

- Non-Union Employees - \$580,997.23
- Union Employees - \$904,869.88; and

**That** in accordance with the Notice By-Law #144-2007, public notice is hereby given that Council intends to amend its 2009 Operating and Capital Budget at its December 14, 2009 meeting to authorize severances to former Kenora Police Service employees totaling \$1,485,867.11; and

**That** Council approves an offsetting withdrawal from the City's contingency reserve; and further

**That** Council hereby gives three readings to a by-law to amend the 2009 budget for this purpose.

**Recommendation approved** (resolution and by-law).

**JMcMillin/  
HKasprick**

Councillor McMillan read a prepared Press Release regarding the above matter.

**11. Renewal of Marriage Commissioner Contracts**

**Recommendation:**

**That** Council give three readings to a by-law to authorize the execution of contracts for the provision of Civil Marriage Solemnization Services by the City of Kenora for a further two year period, commencing January 1, 2010.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

**12. City of Kenora Pandemic Policy**

**Recommendation:**

**That** Council of the City of Kenora give three readings to a by-law, authorizing a new City of Kenora-Pandemic Policy #HR-2-20.

**Recommendation approved** (resolution and by-law).

**JMcMillin/  
HKasprick**

**The wording of the policy is to be reviewed to remove the passive wording.**

**SMcDowall**

**13. Paterson Medical Clinic Expansion – Loan Interest**

**Recommendation:**

**That** Council of the City of Kenora hereby extend the interest free period for repayment of loan advances associated with the addition to the Paterson Medical Centre from January 01, 2010 to no later than June 30, 2010; and

**That** a repayment schedule repayable by equal blended monthly payments based on a 25 year amortization period be determined by the City effective on or before July 01, 2010.

**Recommendation approved.**

**JMcMillin**

**14. Receipt and Approval of Various Committee Minutes**

**Recommendation:**

**That** Council hereby adopts the following Minutes from various City of Kenora Committees:

- August 20 & November 17, 2009 – Kenora Animal Welfare Advisory Committee
- November 17, 2009 – Leisure Services Committee
- November 24, 2009 – Lake of the Woods Museum Board; and

**That** Council hereby receives the following Minutes from other various Committees:

- September 25, 2009 – Kenora Police Services Board
- October 27, 2009 – Harbourtown BIZ
- October 30, 2009 – NWHU Board of Health
- November 5, 2009 – Harbourtown Centre Committee
- November 19, 2009 - Kenora Public Library Board; and further

**That** these Minutes be circulated and ordered filed.

**Recommendation approved.**

***At 4:21 p.m., Councillor Van Walleghem left the room while Item #15 was discussed:-***

**15. Endorsation of Resolution – AbitibiBowater Pensions**

**Recommendation:**

**Whereas** AbitibiBowater Inc. and its Unions have suspended contract talks while they press governments for commitments to protect employee pensions in the company's restructuring plan; and

**Whereas** both sides are proposing the establishment of a trust that would allow current pension benefits to continue protecting some 29,600 current and retired workers from benefit cuts of up to twenty-seven percent (27%); and

**Whereas** such pension income reductions will have critical negative impacts on National, Provincial and local economies;

**Now Therefore be it Resolved that** the Council of the City of Kenora hereby endorses the resolution from the Council of the Town of Iroquois Falls and hereby petitions both the Federal and Provincial levels of government to work with the proposal submitted by AbitibiBowater and its Unions and help find workable solutions to protect and allow current pensions to continue; and

**Be it further Resolved that** a copy of this resolution be circulated to The Right Stephen Harper, Prime Minister of Canada, the Honourable Dalton McGuinty, Premier of Ontario, the Honourable Jim Flaherty, Minister of Finance Canada, the Honourable Dwight Duncan, Minister of Finance Ontario, the Honourable Greg Rickford, Kenora MP, and the Honourable Howard Hampton, Kenora-Rainy River, MPP.

**Recommendation approved.**

***Councillor Van Walleghem returned to the meeting at 4:22 p.m.***

**16. Municipal Representation – Board of Health (NWHU)**

**JMcMillin**

**JMcMillin**

Councillor McMillan read a copy of Councillor Drinkwalter's resignation from the Board of Health as Council's representative, effective immediately.

On behalf of Council Mayor Compton advised Councillor Drinkwalter that her work with the Board has been appreciated and that we receive her resignation with regret.

It will now be necessary to replace Councillor Drinkwalter and Councillor Parson advised he would be willing to let his name stand for the duration of the terms.

**Recommendation:**

**That** Councillor Jim Parson be hereby appointed, effective immediately, as Council's representative on the Northwestern Health Unit Board of Health to replace Councillor Charito Drinkwalter, with a term to expire November 30, 2010.

**Recommendation approved.**

**JMcMillin**

**17. Open Meeting for MOE Presentation-Kelli Saunders**

Committee advised the best date that will work for them to meet with Ms Saunders is Thursday, December 17 at 11:00 a.m.

**The Clerk will advise the EDO to contact Kelli Saunders and confirm this date and time.**

**JMcMillin**

**18. Review Terms of Reference-Environmental Advisory Comm.**

It was noted this item was brought forward to change the Terms of Reference to reflect that a volunteer take the Minutes rather than having a Committee Member, the City Resource or any City staff to take the Minutes.

The majority of Committee advised that an amendment be made to the Terms of Reference to have a volunteer take Minutes and if required, a City employee would be made available in the event a volunteer is not.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

**Administration was directed to review this matter and prepare appropriate wording changes for this purpose.**

**19. Reminder of Adoption of By-laws for 100 Government Road – (Baker Manufacturing and KC Refrigeration)**

**Two by-laws for the above leases to be presented, as per November 26 Special Council Meeting.**

**JNabb  
HKasprick**

**20. Review of Draft Policy – Political Contributions**

It was agreed this item could be incorporated with Council's Travel and Per



Diem policy for reimbursement purposes.

**Administration was asked to review and prepare a draft policy and bring forward to the next meeting.**

**BPreisenz**

**Other Business:**

**Chamber of Commerce – Sponsorship Letter – Mayor’s Award**

Committee agreed the City participate in this request and Bill mentioned arrangements will be made to include the \$250 amount in 2010 budget.

**KBrown**

**Lake of the Woods Water Quality Conference**

Committee agreed that authorization be given for one Member to attend.

**Recommendation:**

**That** authorization be hereby given for one (1) Member of Council to attend the 2010 Lake of the Woods Water Quality Forum taking place in International Falls, MN, March 10 and 11, 2010; and further

**That** all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby authorized.

**Recommendation approved.**

**JMcMillin**

**Beaches, Parks and Trails Development Project**

Committee indicated they support Councillor Cuthbert to participate on the Steering Committee, with Councillor Van Walleggem as an alternate and at this time there is no need for a resolution to be adopted for this purpose.

**AMO Training – Councillor Parson**

**Recommendation:**

**That** authorization be hereby given for Councillor Parson to attend the AMO Training Sessions taking place in Thunder Bay, January 26 and 27, 2010; and further

**That** all eligible expenses in accordance with Council’s Travel & Per Diem Policy be and are hereby authorized.

**Recommendation approved.**

**JMcMillin**

**Items on Hold:**

- **Endorsation of Resolution – GTA Countryside – Free/Fair Trade (The above item is to be removed from the Agenda).**
- **Day of the Honey Bee declaration**
- **NWHU Governance Matters**

**Next Meeting:**

- **Monday, January 11, 2010.**



## Community Services Committee Minutes

December 7, 2009 at 4:50 p.m.

### A. Public Information Notices

N/A

### B. Declaration of Pecuniary Interest & the General Nature Thereof

#### 1) On Today's Agenda

#### 2) From a Meeting at which a Member was not in Attendance

There were none declared.

### C. Reports:

#### 1. Keewatin Concession Lease Agreement

##### Recommendation:

**That** Council of the City of Kenora gives three readings to a bylaw authorizing an agreement between the City of Kenora and Donna Alders for the purpose of Food and Beverages Services at the Keewatin Memorial Arena for the term October 1, 2009 to October 1, 2012; and

**That** the Mayor and City Clerk be hereby authorized to execute the Agreement; and further

**That** the appropriate by-law be passed for this purpose.

**Recommendation approved** (resolution and by-law).

The Clerk indicated the lease agreement is being reviewed by Bruce Ormiston and hopefully his comments will be received prior to the Council meeting so it may be adopted on December 14.

#### 2. Family Day 2010 – Kenora Recreation Centre

##### Recommendation:

**That** approval be given for the Kenora Recreation Centre to remain open from 8:00 am to 4:00 pm February 15, 2010 for families and individuals to recreate on the Family Day Statutory Holiday; and further

**That** all additional overtime costs for this day be included and approved in the proposed 2010 operating budget.

**Recommendation approved.**

#### Other Business

#### Consultant's Report – Draft Recreation Report

JMcMillin

JMcMillin

Councillor Van Walleghem reminded Committee of the meeting taking place prior to the regular Council meeting on Monday, December 14 at 3:30 p.m. at City Hall Chambers regarding the Consultant's Presentation to Council on the Draft Recreation Review. There is also a public meeting planned to take place at the Rotary Room next Thursday, December 17 for public input and a notice will be forthcoming regarding that meeting.

**Next Meeting**

- **Monday, January 11, 2010.**



# Operations Standing Committee Minutes

December 7, 2009 at 4:57 p.m.

## A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its December 14 meeting:-

- To amend the 2009 Water & Sewer Capital Budget to authorize the reallocation of \$100,000.00 from the Water Treatment Plant Filter Media Removal & Replacement Project allocation approved under the 2009 Water & Sewer Capital Budget.

## B. Declaration of Pecuniary Interest

### 1) On Today's Agenda

### 2) From a Meeting at which a Member was not in Attendance

There were none declared.

## C. Reports:

### 1. 2010 Hourly Equipment & Truck Rental Tender

#### Recommendation:

**That** the attached ranking lists set out in R. Perchuk's December 3, 2009 report be hereby accepted and adopted for purposes of hiring non-owned equipment and trucks for the City of Kenora during the period January 1 to December 31, 2010.

**Recommendation approved.**

### 2. Sewage Treatment Plant UV Project Budget

#### Recommendation:

**That** an additional budget request in the amount of \$100,000.00 be hereby approved to cover the cost of additions and changes to the scope of work for the UV Sewage Treatment Plant project; and

**That** Council hereby authorizes the additional request to be funded through the reallocation of \$100,000.00 from the Water Treatment Plant Filter Media Removal & Replacement Project allocation approved under the 2009 Water & Sewer Capital Budget; and

**That** in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Water & Sewer Capital Budget at its December 14, 2009 meeting; and further

**That** Council hereby gives three readings to a by-law to amend the 2009 budget for this purpose.

JMcMillin

**Recommendation approved** (resolution and by-law).

**JMcMillin  
HKasprick**

**3. Lakeview Drive – Parking**

**Recommendation:**

**That** the City of Kenora Traffic Regulation By-Law 127-2001 be amended to include the following amendment to Schedule "B" , No Parking – Tow Away Zone from Main Street South, westerly for 180 metres and addition to Schedule "C", Limited/Restricted Parking:-

**Amend: (Schedule "B")**

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> SIDE	<u>Column 4</u> TIME
Lakeview Drive	From Main Street South to 14 <sup>th</sup> Street	Both	Anytime

**To Read:**

Lakeview Drive	From 180 metres west of Main Street South, westerly to 14 <sup>th</sup> Street	Both	Anytime
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**Add: (Schedule "C")**

<u>Column 1</u> STREET	<u>Column 2</u> LOCATION	<u>Column 3</u> SIDE	<u>Column 4</u> RESTRICTION
Lakeview Drive	From Main Street South, westerly for 180 metres	South	4 hours Max

Rick advised he will check on the correct street name above and provide a revised recommendation. Committee expressed several concerns with the proposed concept for the south side of Lakeview Drive. It was discussed whether or not the parking solution is to be permanent or temporary and whether or not there should be parking (paid or free) on the south side of Lakeview Drive.

**This item is to be held on the agenda pending receipt of a revised parking plan from Operations.**

**RPerchuk**

**HOLD**

**Other Business**

N/A

**Next Meeting**

- **Monday, January 11, 2010.**

**Motion – Adjourn to Closed Meeting:**

**Moved by J. Parson, Seconded by C. Drinkwalter and Resolved:-**

**That** this meeting be now declared closed at 5:18 p.m.; and further

**That** pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matter:-

- i) Personal Matter about an Identifiable Individual**
- ii) Disposition of Land Matter**

**At 6:07 p.m., Council reconvened to the Open Meeting with no reports.**

**The meeting closed at 6:08 p.m.**